# OMBUDSMAN FOR BANKING SERVICES AND INVESTMENTS FINANCIAL STATEMENTS

**OCTOBER 31, 2009** 

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#### **AUDITORS' REPORT**

To the Members of Ombudsman for Banking Services and Investments

We have audited the statement of financial position of Ombudsman for Banking Services and Investments ("OBSI") as at October 31, 2009 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of OBSI's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of OBSI as at October 31, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Soberman LLP

Chartered Accountants Licensed Public Accountants

Toronto, Canada November 26, 2009

# OMBUDSMAN FOR BANKING SERVICES AND INVESTMENTS STATEMENT OF FINANCIAL POSITION

At October 31	2009	2008
ASSETS		
Current		
Cash	\$ 465,686	\$ 607,338
Due from members Accounts receivable	57,693 128,013	25,845 4,258
Accounts receivable Prepaid expenses and sundry	60,253	4,238 17,249
Short-term investments	-	506,225
	711,645	1,160,915
	711,043	1,100,713
Equipment and leasehold improvements (Note 3)	439,072	136,484
	\$ 1,150,717	\$ 1,297,399
LIABILITIES		
Current		
Accounts payable and accrued charges	\$ 1,031,379	\$ 500,746
Straight-line rent payable and deferred tenant inducements	216,882	-
	1,248,261	500,746
Commitments (Note 4)		
NET ASSETS (DEFICIENCY)		
Invested in equipment and leasehold improvements	439,072	136,484
Unrestricted	(536,616)	660,169
	(97,544)	796,653
	\$ 1,150,717	\$ 1,297,399

The accompanying notes are an integral part of the financial statements

On behalf of the Board

Chair

Ombudsman and CEO

# OMBUDSMAN FOR BANKING SERVICES AND INVESTMENTS STATEMENT OF CHANGES IN NET ASSETS

Year ended October 31

	Invested in equipment and leasehold improvements		equipment and			Total 2009	Total 2008	
Net assets, beginning of year	\$	136,484	\$	660,169	\$	796,653	\$	546,132
Excess (deficiency) of revenues over expenses		(68,603)		(825,594)		(894,197)		250,521
Investment in equipment and leasehold improvements		371,191		(371,191)		-		
Net assets, end of year	\$	439,072	\$	(536,616)	\$	(97,544)	\$	796,653

The accompanying notes are an integral part of the financial statements

# OMBUDSMAN FOR BANKING SERVICES AND INVESTMENTS STATEMENT OF OPERATIONS

Year ended October 31	2009	2008		
Revenue				
Membership fees	\$ 5,524,779	\$ 4,973,987		
Interest income	12,937	24,619		
Other	<u>-</u>	85,356		
	5,537,716	5,083,962		
Expenses				
Personnel (Note 5)	4,850,314	3,718,736		
Directors' fees and expenses	364,266	273,261		
Rent and operating costs	309,028	258,942		
Legal fees	138,716	33,152		
Marketing and membership	138,316	107,561		
Supplies and services	127,157	100,697		
Information technology and support	112,703	77,520		
Telephone	103,390	92,871		
Consultant fees	88,099	12,509		
Corporate administrative	85,659	66,898		
Audit fees	18,850	18,000		
Insurance	18,419	19,635		
Other	8,393	1,805		
Amortization	68,603	51,854		
	6,431,913	4,833,441		
Excess (deficiency) of revenue over expenses	\$ (894,197)	\$ 250,521		

The accompanying notes are an integral part of the financial statements

# OMBUDSMAN FOR BANKING SERVICES AND INVESTMENTS STATEMENT OF CASH FLOWS

Year ended October 31	2009		2008
SOURCES (USES) OF CASH			
Operating activities	(00440=)	Φ.	0.50.501
Excess (deficiency) of revenues over expenses	\$ (894,197)	\$	250,521
Item not involving cash			
Amortization	68,603		51,854
	(925 504)		202 275
Changes in non-cash working capital items	(825,594)		302,375
Due from members	(31,848)		(9,754)
Accounts receivable	(123,755)		21,240
Prepaid expenses and sundry	(43,004)		1,552
Accounts payable and accrued charges	530,633		(1,947)
Straight-line rent payable and deferred tenant inducements	216,882		
Cash provided by (used in) operating activities	(276,686)		313,466
Investing activity			
Proceeds on sale of investments	506,225		_
Purchase of investments	-		(506,225)
Acquisition of equipment and leasehold improvements	(371,191)		(62,990)
Cash provided by (used in) investing activity	135,034		(569,215)
Net decrease in cash	(141,652)		(255,749)
Cash, beginning of year	607,338		863,087
Cash, end of year	\$ 465,686	\$	607,338

The accompanying notes are an integral part of the financial statements

## OMBUDSMAN FOR BANKING SERVICES AND INVESTMENTS

#### NOTES TO FINANCIAL STATEMENTS

**OCTOBER 31, 2009** 

### 1. Purpose of the organization and income tax status

Ombudsman for Banking Services and Investments ("OBSI") is incorporated under the Canada Corporations Act as a non-profit organization whose objectives are to investigate unresolved complaints from customers about banks and other deposit-taking institutions, investment dealers, mutual fund dealers and mutual fund companies.

The organization is incorporated under the Canada Corporations Act as a non-profit organization and is exempt from income tax under Section 149(1)(1) of the Income Tax Act.

# 2. Significant accounting policies

#### Use of estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **Fund accounting**

Revenues and expenses related to ombudsman services provided and administrative activities are reported in the unrestricted fund.

The investment in equipment and leasehold improvements represents the assets, liabilities, revenues and expenses related to OBSI's equipment and leasehold improvements.

#### Revenue recognition

OBSI follows the deferral method of accounting for contributions.

Membership fees are recognized as revenue in the year to which the billings relate.

#### **Equipment and leasehold improvements**

Purchased equipment and leasehold improvements are recorded at cost less accumulated amortization. Amortization is provided annually on bases designed to amortize the assets over their estimated useful lives, as follows:

Furniture and fixtures - 10% straight line Computer equipment - 25% straight line

Leasehold improvements - straight line over the term of the lease

#### Leases and tenant inducements

Rental payments under the operating lease are included in rent and operating costs in the statement of operations on a straight-line basis over the lease term. Tenant inducements are also amortized on a straight-line basis over the lease term. Unamortized amounts are included in straight-line rent payable and deferred tenant inducements.

### 2. Significant accounting policies (continued)

#### **Employee future benefits**

OBSI's eligible employees participate in the defined benefit pension plan of another organization. Contributions to this plan are based on assessment from plan administrator and are charged to personnel costs in the statement of operations as incurred.

Other employees are eligible to participate in OBSI's defined contribution pension plan. The costs of these pension benefits are charged to personnel costs in the statement of operations as incurred.

Eligible employees also participate in a non-pension post-employment benefit plan of another organization. OBSI's cost of non-pension post-retirement benefits is actuarially determined using the projected benefits method pro-rated on service and on management's best estimate of future benefit costs.

## Future changes in accounting policies

#### Presentation and disclosure

The CICA has issued amendments to several standards and one new standard which address disclosure and presentation requirements for not-for-profit organizations. The more significant amendments eliminate the requirement to treat net assets invested in capital assets as a separate component of net assets; clarify that revenues and expenses must be recognized and presented on a gross basis; make the cash flow statement, interim financial statements and disclosure of related party transactions consistent with the requirements for profit entities. The new standard, Disclosure of Allocated Expenses requires the policy adopted for allocation, the nature, basis and amounts of fundraising and general support expenses allocated to various functions to be disclosed.

The new requirements are effective for interim and annual financial statements relating to fiscal years commencing on or after January 1, 2009. OBSI will adopt the new requirements effective November 1, 2009, and is assessing the impact on its financial statements.

#### 3. Equipment and leasehold improvements

						2009		2008
						Net		Net
			Ac	cumulated		Carrying		Carrying
		Cost	Ar	nortization		Amount		Amount
Furniture and fixtures	\$	186,108	\$	54,722	\$	131,386	\$	65,534
Computer equipment		181,504		127,849		53,655		53,993
Leasehold improvements		254,031		-		254,031		16,957
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	\$	621,643	\$	182,571	\$	439,072	\$	136,484

#### 4. Commitments

OBSI is committed under a long-term lease for premises and various equipment leases expiring at various times from April 2010 to February 2020. Minimum annual rentals (exclusive of requirement to pay taxes, insurance and maintenance costs) for each of the next five years are approximately as follows:

Year ending October 31,2010	\$ 162,000
2011	201,000
2012	184,000
2013	173,000
2014	175.000

## 5. Employee future benefits

OBSI's eligible employees participate in the defined benefit pension plan of another organization. As of January 1, 2006 employees can no longer opt into this plan. Employees who selected this option before that date can continue to use this plan. OBSI is assessed and pays an annual charge related to this plan which amounted to \$62,400 (2008 – \$61,600). This amount, which is based on the other organization's estimate of the pension expense attributable to OBSI's employees, has been included in personnel costs in the statement of operations.

Effective January 1, 2009, OBSI established a new defined contribution plan. Assets of approximately \$666,313 were transferred into the new pension plan from a pension plan OBSI participated in with another organization. Contributions made to the new defined contribution plan amounted to \$143,529 (2008 - \$Nil). Contributions made to the old defined contribution plan from November 1, 2008 to December 31, 2008 amounted to \$12,605 (2008 - \$69,780). Contributions for both the new and old defined contribution plans have been included in personnel costs in the statement of operations.

In addition, OBSI's eligible employees participate in the non-pension post-employment plan of another organization that provides extended healthcare, dental and life insurance benefits. OBSI is assessed and pays an amount equal to the expense calculated in accordance with Canadian generally accepted accounting principles. Information about OBSI's non-pension post-employment benefits is as follows:

<b>5.</b>	Empl	loyee	future	benefits	(continued)	)
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Employee future benefits (continuea)	2009	2008
Change in benefit obligation Benefit obligation - end of prior period Current service cost - employer Interest cost Benefits paid	\$ 279,677 10,811 17,894 (8,363)	\$ 306,826 12,448 17,350 (7,648)
Actuarial loss (gain)	\$ 84,404 384,423	\$ (49,299) 279,679
Change in plan assets Employer contributions Benefits paid	\$ 8,363 (8,363)	\$ 7,648 (7,648)
	\$ -	\$ 
Reconciliation of funded status Funded status - deficit Employer contributions after measurement date Unamortized transitional obligation Unamortized net actuarial loss	\$ (384,423) 2,091 26,635 144,129	\$ (279,677) 1,912 29,964 61,774
	\$ (211,568)	\$ (186,027)
Components of expense Current service cost (including provision for plan expenses) Interest cost Amortization of transitional obligation Amortization of net actuarial loss	\$ 10,811 17,894 3,329 2,049	\$ 12,448 17,350 3,329 5,187
	\$ 34,083	\$ 38,314

Management's best estimate of the significant actuarial assumptions adopted in measuring OBSI's various benefit plans is noted below (weighted-average assumptions as of October 31):

	2009	2008
Discount rate	6.25%	6.25%
Expected long-term rate of return on plan assets	7.00%	7.25%
Health care trend rates	6.80% to 4.50%	6.30% to 4.50%
	over 20 years	over 8 years
Rate of compensation increase	4.00%	4.00%

The most recent actuarial valuation of the pension plan for funding and accounting purposes was made as of January 1, 2009 extrapolated to July 31, 2009. The next required actuarial valuation will be as of January 1, 2010.

# 6. Capital management

OBSI defines capital as its net assets. OBSI's objective when managing its capital is to hold sufficient unrestricted net assets to enable it to fund its major activities while maintaining a solid financial position.

### 7. Financial instruments

#### Fair value

The carrying amounts of OBSI's financial instruments, consisting of cash, due from members, accounts receivable and accounts payable and accrued charges, approximate their fair values due to their short-term nature.

# 8. Comparative figures

Certain reclassifications for the year ended October 31, 2008 have been made for the purpose of comparability.